

**IN THE SUPERIOR COURT OF THE STATE OF WASHINGTON  
FOR BENTON AND FRANKLIN COUNTIES**

**In Re Minor Guardianship of:**

) **No.**  
 ) Order Setting Case Schedule (ORSCS)  
 ) **THIS IS YOUR NOTICE OF HEARINGS**  
 )

**I. CASE SCHEDULE**

1.	Status Hearing [time]	
2.	Pretrial Hearing [time] <i>Parties shall file and serve a Pre-Trial Statement two weeks prior to this date.</i>	
3.	Trial Readiness/Priority Hearing (See Instructions Below)	<b>TBD</b>
4.	Trial Date @ 9:00 AM (See Instructions Below)	
5.	Review Hearing (to address Letters, if necessary)	

**The below items have been completed. This case shall be set for trial (schedule outlined above):**

- \* Completion of Washington State Patrol Criminal History & FBI/National History Reports
  - \* Order Issued re: DCYF/CPS Reports
  - \* Service on all parties requiring service
  - \* Court Visitor Appointment (if applicable)

**II. ORDER**

**IT IS ORDERED** that all parties comply with the foregoing schedule.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**JUDGE/COURT COMMISSIONER**

**Benton and Franklin Superior Court – Daily Schedule/WebEx Participation**  
<http://www.benton-franklinsuperiorcourt.com/pview.aspx?id=55107&catid=0>  
 Benton and Franklin Superior Court – 7122 W. Okanogan Place, Ste A130  
 Kennewick, WA - 509-736-3071

CASE SCHEDULE ORDER ATTACHMENT  
**BENTON AND FRANKLIN COUNTIES SUPERIOR COURT**  
**7122 W. OKANOGAN PLACE, BLDG A, STE. A130**  
**KENNEWICK, WA 99337**  
**509-736-3071**

*Please review your Case Schedule Order and note the following:*

**Update of Address.** Each party (petitioner, parents of minor, legal guardian/custodian of minor, or other person entitled to personal service under the Uniform Guardianship Act for minor guardianship matters) shall update their address with the Clerk’s office immediately upon a change of address. See Notice of Address Change Form as prescribed by the Court and available on the Benton/Franklin Court’s Website: (<https://www.co.benton.wa.us/pview.aspx?id=55110&catID=0>).

If a party moved due to domestic violence or the threat of domestic violence, that party must provide the Clerk with an address where they will receive mail. The change of address must also be mailed or otherwise provided to the opposing party within seventy-two (72) hours of the address change.

Schedule Item: 2	<b>PRE-TRIAL CONFERENCE:</b> The Case Schedule Order is your notice of the date. Pre-Trial Statement form can be found on the Benton & Franklin Counties Superior Court website at: <a href="https://www.co.benton.wa.us/pview.aspx?id=55110&amp;catID=0">https://www.co.benton.wa.us/pview.aspx?id=55110&amp;catID=0</a>
Schedule Item: 3	<b>TRIAL PRIORITY:</b> Trial Priority is scheduled one week prior to your scheduled trial, once determined to be ready for trial. You will receive a notice of the date, time, and information needed for Trial Priority. <i>(make sure to complete the required Trial Priority Status Form)</i>
Schedule Item: 4	<b>TRIAL DATE:</b> The day before your scheduled trial please visit the court’s website at: <a href="https://www.co.benton.wa.us/pview.aspx?id=55107">https://www.co.benton.wa.us/pview.aspx?id=55107</a> for time, courtroom, and judge assignment.

**LOCAL COURT RULES:** Benton and Franklin Counties Superior Local Court Rules can be accessed at: <https://www.co.benton.wa.us/pview.aspx?id=55110&catID=0>

**NOTICE TO ALL PARTIES:**

The Court, either on motion of a party or on its own motion, may modify the Case Schedule Order for good cause. Parties shall contact Court Administration for approved dates if the parties are requesting a modification of the Case Schedule Order. The parties shall attach the Certificate of Pre-Approved Dates.